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Out-of-School Time System

Professional Development Catalog

Fall 2014

Brought to you by:



Dear OST Providers,

Welcome to a new school year! This is the Fall 2014 Professional Development Catalog, and we hope it serves your program well. There are some important changes to professional development and the catalog. We'd like to draw your attention to a few of these changes:

- When you see a ★ it indicates **that this workshop is required** for one or more staff members at your OST program. Please see the workshop descriptions to find out who is expected to participate for each. The OST system has started to indicate required workshops to better support providers in maintaining programmatic and fiscal success.
- Many of the required **workshops will be offered again** in the winter and spring. However, be sure to enroll in these as soon as possible, and provide feedback to the Professional Development Coordinator (tylerr@phmc.org) about any workshops that may need to be repeated or should be included for upcoming catalogs.
- The majority of **workshop registration will be completed using the Philly OST U's LearnUpon.com portal** (<https://phillyostu.learnupon.com/dashboard>). Ensure ALL staff members create a LearnUpon profile on the sign-in page with a valid email address, first and last name, and site information so they can receive credit appropriately.
- **Workshop surveys will now be conducted online.** After each workshop, attendees will receive an email with the survey link. Their successfully completed survey will enter them into a drawing for prizes from the Out-of-School Time Resource Center (OSTRC).
- **The PA Key made a drastic overhaul to its PQAS system.** PQAS courses are now available in by visiting <http://www.pakeysregistry.org/>. Please familiarize yourself and your colleagues with the site, as many workshops will have PQAS credits available.
- Session descriptions include any appropriate links to National Afterschool Association (NAA) Core Competencies and DHS Outcome areas.

Fall 2014 Workshop List

★ = This workshop is required for specific staff members. Please see the workshop for more information.

Date & Time	Title	Location	Training Agency & Registration
September			
Wednesday, Sept. 24, 2014 9:00am – 12:30pm	PCAPS 101 for New Site Directors★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Wednesday, Sept. 24, 2014 9:30am – 12:30pm	Accelerated Debate Program Training Part 1 ★	ASAP - 1520 Locust St.	ASAP https://phillyostu.learnupon.com
Thursday, Sept. 25, 2014 (SDP Full-Day In-Service) 9:30am – 12:00pm	Infusing Structured Activities with Literacy Strategies	FLP - 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Thursday, Sept. 25, 2014 (SDP Full-Day In-Service) 9:30am – 12:30pm	Accelerated Scrabble Program Training Part 1 ★	ASAP - 1520 Locust St.	ASAP https://phillyostu.learnupon.com
October			
Wednesday, Oct. 1, 2014 9:30am – 12:30pm	Structured Activities 100: An Introduction★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com

Thursday, Oct. 2, 2014 10:00am – 12:15pm	Standard Chess Program Training - October Series Part 1: Building a Chess Club at Your Site	ASAP - 1520 Locust St.	ASAP Email: dharris@phillyasap.org
Friday, Oct. 3, 2014 8:45am – 11:30am	DHS-Funded Provider End User ETO Trainings – Round 4	School District of Phila. - 440 N. Broad St.	City of Philadelphia & DHS www.PhillyBoost.com
Monday, Oct. 6, 2014 9:30am – 12:30pm	Accelerated Chess Program Training Part 1 ★	PHMC - 1500 Market St.	ASAP https://phillyostu.learnupon.com
Tuesday, Oct. 7, 2014 10:00am – 12:00pm	Nutrition 101- Learning, Teaching and Developing Healthy Eating Behaviors	PHMC - 1500 Market St.	HPC https://phillyostu.learnupon.com
Thursday, Oct. 9, 2014 9:30am – 12:30pm	Engaging Middle School Youth	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Thursday, Oct. 9, 2014 10:00am – 12:00pm	Promising Practices in OST Professional Development	OSTRC - 3815 Walnut St.	OSTRC https://phillyostu.learnupon.com
Thursday, Oct. 9, 2014 10:00am – 12:15pm	Standard Chess Program Training - October Series Part 2: Building a Chess Club at Your Site	ASAP - 1520 Locust St.	ASAP Email: dharris@phillyasap.org
Friday, Oct. 10, 2014 10:00am – 12:00pm	New Site Director Monthly Meeting ★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Friday, Oct. 10, 2014 12:00pm – 2:30pm	New Site Director Orientation ★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Oct. 13, 2014 (Columbus Day) 9:30am – 12:30pm	Structured Activities 101 - Planning Projects ★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Oct. 13, 2014 (Columbus Day) 9:30pm – 12:30pm	Creating a Positive Program Culture	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Oct. 13, 2014 (Columbus Day) 1:30am – 4:30pm	Structured Activities 101 - Planning Projects ★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Oct. 13, 2014 (Columbus Day) 1:30pm – 4:30pm	Creating a Positive Program Culture	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Tuesday, Oct. 14, 2014 9:30am – 12:00pm	Interactive Read-Aloud to Support Structured Activities	FLP - 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Wednesday, Oct. 15, 2014 9:30am – 12:30pm	Accelerated Scrabble Program Training Part 2 ★	ASAP - 1520 Locust St.	ASAP https://phillyostu.learnupon.com
Thursday, Oct. 16, 2014 8:45am – 11:30am	DHS-Funded Provider End User ETO Trainings – Round 4	School District of Phila. - 440 N. Broad St.	City of Philadelphia & DHS www.PhillyBoost.com
Thursday, Oct. 16, 2014 9:00am – 12:30pm	PCAPS 101	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Oct. 20, 2014 9:30am – 12:30pm	Accelerated Chess Program Training Part 2 ★	PHMC - 1500 Market St.	ASAP https://phillyostu.learnupon.com

Tuesday, Oct. 21, 2014 9:00am – 12:30pm	CPR First Aid★	PHMC - 1500 Market St.	CPAT Network https://phillyostu.learnupon.com
Tuesday, Oct. 21, 2014 8:45am – 11:30am	DHS-Funded Provider End User ETO Trainings – Round 4	School District of Phila. - 440 N. Broad St.	City of Philadelphia & DHS www.PhillyBoost.com
Wednesday, Oct. 22, 2014 9:30am – 12:00pm	Intro to NAA Core Competencies★	PHMC - 1500 Market St.	DHS https://phillyostu.learnupon.com
Wednesday, Oct. 22, 2014 9:30am – 12:30pm	Accelerated Debate Program Training Part 2★	ASAP - 1520 Locust St.	ASAP https://phillyostu.learnupon.com
Thursday, Oct. 23, 2014 9:30am – 12:00pm	Vocabulary Development and Word Learning: Game Formats to Build Literacy	FLP - 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Friday, Oct. 24, 2014 8:45am – 11:30am	DHS-Funded Provider End User ETO Trainings – Round 4	School District of Phila. - 440 N. Broad St.	City of Philadelphia & DHS www.PhillyBoost.com
Friday, Oct. 24, 2014 10:30am – 12:00pm	Using Cognitive Behavior Skills to Improve Youth Outcomes – Part 1	ECS - 225 S. 3rd St.	ECS https://phillyostu.learnupon.com
Monday, Oct. 27, 2014 10:00am – 12:00pm	Using the 21st Century Skill Rubric★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Tuesday, Oct. 28, 2014 9:30am – 12:00pm	Intro to NAA Core Competencies★	PHMC - 1500 Market St.	DHS https://phillyostu.learnupon.com
Wednesday, Oct. 29, 2014 10:00am – 12:00pm	Using the 21st Century Skill Rubric - Online★	Online AnyMeeting.com Webinar	PHMC https://phillyostu.learnupon.com

November

Monday, Nov. 3, 2014 9:30am – 12:30pm	Accelerated Chess Program Training Part 3★	PHMC - 1500 Market St.	ASAP https://phillyostu.learnupon.com
Monday, Nov. 3, 2014 10:00am – 12:00pm	Standards & Certifications for OST Staff	OSTRC - 3815 Walnut St.	OSTRC https://phillyostu.learnupon.com
Tuesday, Nov. 4, 2014 9:30am – 12:30pm	Structured Activities 201: Managing Projects★	Congreso – 243 W. Somerset St.	PHMC https://phillyostu.learnupon.com
Thursday, Nov. 6, 2014 10:00am – 12:00pm	Round Table – Middle School Model	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Thursday, Nov. 6, 2014 10:00am – 12:15pm	Standard Chess Program Training - November Series Part 1: Building a Chess Club at Your Site	ASAP - 1520 Locust St.	ASAP Email: dharris@phillyasap.org
Friday, Nov. 7, 2014 10:30am – 12:00pm	Using Cognitive Behavior Skills to Improve Youth Outcomes – Part 2	ECS - 225 S. 3rd St.	ECS https://phillyostu.learnupon.com
Monday, Nov. 10, 2014 10:00am – 12:00pm	Round Table – Elementary School Model	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Wednesday, Nov. 12, 2014 10:00am – 12:00pm	Round Table – High School Model	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com

Wednesday, Nov. 12, 2014 9:30am – 12:00pm	Writing Strategies and Techniques for the 21st Century	FLP - 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Thursday, Nov. 13, 2014 10:00am – 12:15pm	DHS Youth Outcomes: Connecting Strategy to Outcomes★	PHMC - 1500 Market St.	PHMC & DHS https://phillyostu.learnupon.com
Thursday, Nov. 13, 2014 10:00am – 12:15pm	Standard Chess Program Training - November Series Part 2: Building a Chess Club at Your Site	ASAP - 1520 Locust St.	ASAP Email: dharris@phillyasap.org
Friday, Nov. 14, 2014 10:00am – 12:00pm	New Site Director Monthly Meeting★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Monday, Nov. 17, 2014 10:00am – 12:00pm	Technology and OST Professional Development	OSTRC - 3815 Walnut St.	OSTRC https://phillyostu.learnupon.com
Monday, Nov. 17, 2014 10:00am – 12:00pm	Serving Healthy Food in OST Programs: Healthy Foods at Snacks, Fundraisers and Celebrations	PHMC - 1500 Market St.	HPC https://phillyostu.learnupon.com
Thursday, Nov. 18, 2014 10:00am – 12:15pm	DHS Youth Outcomes: Connecting Strategy to Outcomes★	PHMC - 1500 Market St.	PHMC & DHS https://phillyostu.learnupon.com
Wednesday, Nov. 19, 2014 9:00am – 12:30pm	CPR/First Aid★	PHMC - 1500 Market St.	CPAT Network https://phillyostu.learnupon.com
Thursday, Nov. 20, 2014 9:30am – 12:00pm	100 Book Challenge in OST	FLP – 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Thursday, Nov. 20, 2014 9:00am – 12:30pm	PCAPS 101	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Thursday, Nov. 21, 2014 11:00am – 12:00pm	Intro to Positive Youth Development★	On-line	PHMC https://phillyostu.learnupon.com

December

Monday, Dec. 1, 2014 10:00am – 12:00pm	Active Youth: Projects and Resources to Get Youth Moving and Physically Active	PHMC - 1500 Market St.	HPC https://phillyostu.learnupon.com
Tuesday, Dec. 2, 2014 1:00pm – 2:00pm	Intro to Positive Youth Development★	On-line	PHMC https://phillyostu.learnupon.com
Thursday, Dec. 4, 2014 10:00am – 12:15pm	DHS Youth Outcomes: Connecting Strategy to Outcomes★	PHMC - 1500 Market St.	PHMC & DHS https://phillyostu.learnupon.com
Friday, Dec. 5, 2014 10:00am – 12:00pm	Site Directors Quarterly Meeting★	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com
Friday, Dec. 5, 2014 10:00am – 12:00pm	Funding & Sustaining OST Professional Development	OSTRC - 3815 Walnut St.	OSTRC https://phillyostu.learnupon.com
Wednesday, Dec. 10, 2014 9:00am – 12:30pm	PCAPS 101	PHMC - 1500 Market St.	PHMC https://phillyostu.learnupon.com

Thursday, Dec. 11, 2014 10:00am – 12:00pm	Executive Directors Quarterly Meeting★	PHMC – 1500 Market St.	PHMC https://phillyostu.learnupon.com
Thursday, Dec. 11, 2014 9:30am – 12:00pm	The Role of Independent Reading for High Achievement: Building a Community of Readers	FLP - 1901 Vine St.	POSTLI https://phillyostu.learnupon.com
Friday, Dec. 12, 2014 10:30am – 12:00pm	Using Cognitive Behavior Skills to Improve Youth Outcomes – Part 3	ECS - 225 S. 3rd St.	ECS https://phillyostu.learnupon.com
On-Demand	Exploring Core Standards for Youth Development★	LearnUpon	https://phillyostu.learnupon.com
TBD	Mandated Reporting of Child Abuse and Neglect★	TBD	PHMC https://phillyostu.learnupon.com

Want MORE Professional Development?

Here are two great online resources with additional workshop listings in the area and around the state.

Out-of-School Time Resource Center's Philadelphia OST PD Calendar

<http://www.phillyostpd.org>

Pennsylvania Keys to Quality Calendar

<http://pakeys.org>

Workshop Descriptions

(In alphabetical order)

100 Book Challenge in OST

Presenter/Host: POSTLI

In this workshop, participants understand how to use this specific independent reading approach from leveling books and students, using the format of Reader's Workshop, coaching students at point of need, and developing both a program library and a community of readers. Participants receive a 100 Book Challenge Handbook, Skills Cards, an introduction to the Independent Reading Level Assessment Framework®, and their own challenge to change the reading lives of the youth they serve.

Target audience: Group Leaders, Teachers, Site Directors serving students in grades K-6

Dates: Nov. 20th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Aspires to Educational Excellence, Engagement in Learning, Improved Engagement in School, Prepare for Higher Education and Employment

NAA Core Competencies: 2, 5

★ Accelerated Chess Cohort - Part 1: Introducing Your Students to Chess

Presenter/Host: Ben Cooper/ASAP

This session is only for providers enrolled in the ASAP Chess Pilot of FY 2015. Required for staff who will implement chess activities from sites enrolled in the chess pilot. In this training Chess Club leaders will learn how to structure their club, how to introduce the game of chess to their students, and how to begin the accelerated program evaluation process. Please contact ASAP directly if you are interested in other chess opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Oct. 6th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Engagement in Learning, Engagement in School, Improved Life Skills, Improved Relationships, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 4, 5

★ Accelerated Chess Cohort - Part 2: Developing Novice Chess Players

Presenter/Host: Ben Cooper/ASAP

This session is only for providers enrolled in the ASAP Chess Pilot of FY 2015. Required for staff who will implement chess activities from sites enrolled in the chess pilot. In this training Chess Club leaders will learn how to guide their students' improvement in the game of chess, and introduce basic competitive elements. Please contact ASAP directly if you are interested in other chess opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Oct. 20th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Engagement in Learning, Engagement in School, Improved Life Skills, Improved Relationships, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 4, 5

★ ASAP Accelerated Chess Program Training Part 3: Developing Intermediate Chess Players

Presenter/Host: Ben Cooper/ASAP

This session is only for providers enrolled in the ASAP Chess Pilot of FY 2015. Required for staff who will implement chess activities from sites enrolled in the chess pilot. In this training Chess Club leaders will learn more advanced techniques to share with their students, and will deepen their understanding of competitive chess. Please contact ASAP directly if you are interested in other chess opportunities.

Target audience: Program staff at sites enrolled in accelerated chess program.

Dates: Nov. 3rd

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Engagement in Learning, Engagement in School, Improved Life Skills, Improved Relationships, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 4, 5

★ Accelerated Debate Program Training Part 1: Introduction to Argumentation and Public Forum Debate

Presenter/Host: Sara Morningstar/ASAP

This session is only for providers enrolled in the ASAP Debate Pilot of FY 2015. Required for staff who will implement debate activities from sites enrolled in the debate pilot. In this training, debate coaches will learn the basics of constructing a logical argument, as well as the particular structure of Public Forum Debate. Coaches will also receive guidance on teaching debate skills to middle school students with fun games and activities, as well as written exercises. Please contact ASAP directly if you are interested in debate opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Sept. 24th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: All

NAA Core Competencies: 1, 4, 5

★ **Accelerated Debate Program Training Part 2: Developing Intermediate Debaters**

Presenter/Host: Sara Morningstar/ASAP

This session is only for providers enrolled in the ASAP Debate Pilot of FY 2015. Required for staff who will implement debate activities from sites enrolled in the debate pilot. In this training, debate coaches will receive additional guidance on teaching middle school students research and critical reading and writing skills that are central to debate and overall academic success. There will also be time for group troubleshooting based on the first four weeks of debate club experiences. Please contact ASAP directly if you are interested in debate opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Oct. 22nd

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: All

NAA Core Competencies: 1, 2, 4, 5

★ **Accelerated Scrabble Program Training Part 1: Beginning a Scrabble Club**

Presenter/Host: Earl Joseph /ASAP

This session is only for providers enrolled in the ASAP Scrabble Pilot of FY 2015. Required for staff who will implement scrabble activities from sites enrolled in the scrabble pilot. In this training Club Leaders will learn the basics of Scrabble the board game and Scrabble Slam the card game. Club Leaders will also learn the importance of scoring and how to engage youth in the game of Scrabble with helpful tips and tricks from Scrabble expert John Green. Please contact ASAP directly if you are interested in Scrabble opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Sept. 25th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Engagement in Learning, Improved Life Skills, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 3, 5

★ **Accelerated Scrabble Program Training Part 2: Building Literacy Skills with Scrabble**

Presenter/Host: Earl Joseph /ASAP

This session is only for providers enrolled in the ASAP Scrabble Pilot of FY 2015. Required for staff who will implement scrabble activities from sites enrolled in the scrabble pilot. In this training Scrabble Club leaders will learn how to use specific activities to maximize the literacy development aspect of Scrabble. Club Leaders will leave training with the knowledge of several activities geared towards building 3 specific literacy skills in the youth they serve. Please contact ASAP directly if you are interested in Scrabble opportunities.

Target audience: Program staff at sites enrolled in pilot

Dates: Oct. 15th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Engagement in Learning, Improved Life Skills, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 3, 5

★ **Active Youth: Projects and Resources to Get Youth Moving and Physically Active**

Presenter/Host: HPC

Physical activity relieves stress, improves learning and overall health. Learn and share successful local and national strategies and curriculum that get youth up and moving during out-of-school time.

Target audience: Site Directors, Group Supervisors, Program Coordinators, Direct Service Staff

Dates: Dec. 1st

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

Outcomes: Improved Life Skills

NAA Core Competencies: 8, 9

★ **CPR/First Aid**

Presenter/Host: CPAT Network/PHMC

Required for Site Directors who do not currently have a CPR/First Aid certification or their certification is nearing expiration. Participants who work with students in grade K-12 will be trained in American Heart Association Heart Saver External Defibrillation (AED), CPR, and First Aid. For adults working with children ages 5 to 18 only. LIMIT – 2 providers per site per workshop.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Oct. 21st, Nov. 19th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: N/A

NAA Core Competencies: 8

★ **Creating Positive Program Culture**

Presenter/Host: PHMC

This training is a precursor to classroom management, and it will explore how staff intentionality and planning can help build the environment, routines, and structures that create a positive program culture. This session will also provide practical community building strategies that can be implemented at the individual, group, and program levels.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Oct. 13th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Improved Life Skills, Improved Relationships, Increased Engagement in Learning

NAA Core Competencies: 1, 2, 4, 9

★ **DHS-Funded Provider End User ETO Training – Round 4**

Presenter/Host: City of Philadelphia & DHS/SDP

Required for DHS-OST staff who will use ETO and have not yet attended this training. This is a basic ETO user training for program staff of DHS-funded OST providers. Each staff member who will use the ETO information system should attend. Program managers may register multiple staff from their agency for the same training at once, however there is a limit of 20 total people per training. **NOTE: The location is scheduled for the School District of Philadelphia- 440 N. Broad St.** Trainings will be led by a local training partner for Social Solutions. If you have any questions, please contact Gulal Nakati (gulal.nakati@phila.gov) and Jeremy Keim-Shenk (jeremy.keim-shenk@phila.gov). Registration and further details available at www.phillyboost.com.

Target audience: Providers at DHS-Funded programs who will use the ETO information system
Dates: Oct. 3rd, 16th, 21st, and 24th
Register: www.PhillyBoost.com
PQAS: No
DHS Outcomes: N/A
NAA Core Competencies: 9

★ **DHS Youth Outcomes: Connecting Strategy to Outcomes**

Presenter/Host: Vision4EDU/PHMC
This workshop is required for Site Directors. The goal of DHS-OST programs is to improve the outcomes of youth in six specific areas: engagement in learning, engagement in school, academic excellence, life skills, relationships and post-secondary opportunities. Providers will connect their program's mission to a core strategy with measurable indicators and to the continuous quality improvement (CQI) process.

Target audience: Site Directors, Program Managers
Dates: Nov. 13th, Nov. 18th, Dec. 4th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: N/A
NAA Core Competencies: 9, 10

Engaging Middle School Youth

Presenter/Host: PHMC
Maintaining a robust middle school program requires the ability to recruit youth, engage them in meaningful activities, and allow them to take ownership of the program. This workshop will focus on these topics to help keep your middle school programs' performing at high levels.

Target audience: Those who design and/or implement middle school programming
Dates: Oct. 9th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: Improved Relationships, Increased Engagement in Learning
NAA Core Competencies: 5, 9

★ **Executive Directors Quarterly Meeting**

Presenter/Host: PHMC

Executive Directors are required to attend. This meeting will provide Executive Directors with the opportunity to share successes and challenges with DHS and PHMC staff members, as well as receive information about the DHS-OST system in one session.

Target audience: Executive Directors
Dates: Dec. 11th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No
DHS Outcomes: N/A
NAA Core Competencies: 9

★ **Exploring Core Standards for Youth Development**

Presenter/Host: PHMC
All DHS-OST staff members are required to sign up for and watch the online video at the registration site below. The Core Standards for Philadelphia's Youth Programs describe best practices for organized OST programs, and provide a foundation for program quality. This workshop will provide an introduction to the Core Standards, and will explore the eight Core Standards categories and ways to incorporate these standards into program implementation.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff
Dates: LearnUpon On-Demand
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No
DHS Outcomes: All
NAA Core Competencies: All

Funding & Sustaining OST Professional Development

Presenter/Host: OSTRC
While many OST staff know the value of professional development, it is often difficult to convey this value to funders, policy-makers, and other stakeholders. This workshop will provide an overview of OST PD, its importance to the field, its challenges, and tips on how to use research, evaluation, and other evidence to garner support for these efforts. For more information visit: <http://impact.sp2.upenn.edu/ostrc/prodev/OSTRAcademy.html>

Target audience: Those who develop and deliver professional development (or interested in doing so) to the DHS-OST network and/or OST program staff.
Dates: Dec. 5th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: N/A
NAA Core Competencies: 9, 10

Infusing Structured Activities with Literacy Strategies

Presenter/Host: POSTLI

Interactive Read Aloud, Writing, Accountable Discussion and Coached Independent Reading provide the foundation for showing youth how to read to infer/interpret/draw conclusion, support arguments with evidence, form a critical response, resolve conflicting views, and solve complex problems. Learn how to infuse OST programming with literacy strategies that matter to youth. Understand what research has to say about which literacy activities have the highest impact on learning and achievement. Connect strong literacy infrastructure and high performance learning strategies to projects.

Target audience: Group Leaders, Teachers, Site Directors, Curriculum Developers serving students in grades K-8

Dates: Sept. 25th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Engagement in Learning, Aspires to Educational Excellence, Engagement in School DHS

NAA Core Competencies: 2, 5

Interactive Read-Aloud to Support Structured Activities

Presenter/Host: POSTLI

Develop knowledge of when and how to use an Interactive Read Aloud with youth to develop content knowledge and support the learning goals of projects. This hands-on workshop will focus on preparation, modeling/thinking aloud, choosing a focus, choosing text, and using standards. Participants will use a variety of texts to practice developing critical questions, press learners to develop and use higher order thinking skills, and make strong connections to apply learning. Participants leave with tools and materials that can be used immediately.

Target audience: Group Leaders, Teachers, Site Directors, Curriculum Developers serving students in grades K-8

Dates: Oct. 14th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Aspires to Educational Excellence, Engagement in Learning, Engagement in School

NAA Core Competencies: 2, 5

★ Introduction to NAA Core Competencies

Presenter/Host: Vision4EDU/PHMC

Require for Site Directors and program staff who implement programming with youth. This workshop aims to support providers' knowledge of the National Afterschool Association's Core Competencies in order to identify staff member skill sets and improve program quality and support staff member growth through pathways in youth development.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers

Dates: Oct. 22nd, Oct. 28th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: N/A

NAA Core Competencies: 9, 10

★ Introduction to Positive Youth Development

Presenter/Host: Rebecca Fabiano/PHMC

All staff members are required to register for and participate in this webinar. This online workshop aims to provide an overview of the principles that guide work in the youth development field and support the positive, healthy social, physical, intellectual and emotional growth of our city's youth.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Nov. 21st, Dec. 2nd

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: All Areas

NAA Core Competencies: 1, 2, 4, 5

★ Mandated Reporting of Child Abuse and Neglect

Presenter/Host: PHMC/DHS

All staff members who have not taken a mandated reporting workshop are required to attend. This workshop enables providers to more effectively address issues related to child abuse. Early education and school age child care providers are legally mandated to report suspected abuse and neglect, also called child maltreatment. Learn about prevention efforts, recognize signs and symptoms of child maltreatment, and understand reporting requirements. Develop/review youth policy regarding child abuse and neglect.

Target audience: All OST Staff

Dates: TBD

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: N/A

NAA Core Competencies: 8

★ New Site Director Monthly Meeting

Presenter/Host: PHMC

New Site Directors (hired June 2014 or more recently) are required to attend. This monthly meeting supports new Site Directors in sustaining high quality programs. Topics will range from planning for contract compliance and system expectations to developing dynamic and creative program offerings and supporting staff. Site Directors hired June 2013-May 2014 have the option to attend.

Target audience: New Site Directors

Dates: Oct. 10th, Nov. 14th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: N/A

NAA Core Competencies: 9, 10

★ New Site Director Orientation

Presenter/Host: PHMC

Required for New Site Directors (hired June 2014 or more recently) who have not attended the New Site Director Orientation. This orientation supports new Site Directors in understanding the compliance and quality requirements for the DHS-OST system, as well as DHS Outcome areas.

Target audience: New Site Directors
Dates: Oct. 10th – after the New Site Director meeting
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: N/A
NAA Core Competencies: 9, 10

Nutrition 101- Learning, Teaching and Developing Healthy Eating Behaviors

Presenter/Host: HPC
Do you want to learn how to use tested nutrition curriculum in fun and inspiring lessons and PBLs in your program? Are you confused by nutrition information and advertising? What is credible nutrition information? This seminar will teach you basics of nutrition information, and show you how to inspire a group of youth to try healthy foods and develop healthy eating behaviors in a fun hands-on way.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff
Dates: Oct. 7th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: Improved Life Skills
NAA Core Competencies: 8, 9

★ PCAPS 101

Presenter/Host: PHMC
This workshop is required for new Site Directors who have not yet taken a PCAPS 101 workshop. This workshop provides an introduction to using PCAPS, the web-based management information system currently used by the DHS-OST system to track performance, contract compliance, and fiscal information. The workshop is held at PHMC using PHMC sponsored laptops, so registration is limited to 15 individuals per workshop.

Target audience: Those responsible for invoicing, attendance entry, youth/staff files, and budget
Dates: Oct. 18th, Nov. 20th, Dec. 10th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No
DHS Outcomes: N/A
NAA Core Competencies: 9

★ PCAPS 101 for New Site Directors

Presenter/Host: PHMC
This workshop is required for New Site Directors who have not taken a PCAPS 101 workshop. This workshop provides an introduction to using PCAPS, the web-based management information system currently used by the DHS-OST system to track performance, contract compliance, and fiscal information.

This version is tailored to the needs of New Site Directors. The workshop is held at PHMC using PHMC sponsored laptops, so registration is limited to 15 individuals per workshop.

Target audience: New Site Directors
Dates: Sept. 24th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No
DHS Outcomes: N/A
NAA Core Competencies: 9

Promising Practices in OST Professional Development

Presenter/Host: OSTRC
For the past twelve years, the OSTRC has evaluated OST professional development opportunities such as workshops, networking events, and conferences. The OSTRC staff will share lessons learned from past PD evaluations as well as activities to engage participants, research regarding adult learning, and survey tools to collect feedback from participants and other stakeholders. For more information visit: <http://impact.sp2.upenn.edu/ostrc/prodev/OSTRAcademy.html>

Target audience: Those who develop and deliver professional development (or interested in doing so) to the DHS-OST network and/or OST program staff.
Dates: Oct. 9th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: Yes
DHS Outcomes: N/A
NAA Core Competencies: 9, 10

Round Table – Elementary School Model

Presenter/Host: PHMC
This roundtable session will bring together elementary school model program Site Directors and Coordinators to share resources and successes, address challenges, and review important ideas and information for DHS-OST providers.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers
Dates: Nov. 10th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No
DHS Outcomes: N/A
NAA Core Competencies: 9, 10

Round Table – High School Model

Presenter/Host: PHMC
This roundtable session will bring together high school model program Site Directors and Coordinators to share resources and successes, address challenges, and review important ideas and information for DHS-OST providers.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers,
Dates: Nov. 12th
Register: <https://phillyostu.learnupon.com/dashboard>
PQAS: No

DHS Outcomes: Prepared for Higher Education and Employment, Improved Life Skills
NAA Core Competencies: 9, 10

Round Table – Middle School Model

Presenter/Host: PHMC

This roundtable session will bring together middle school model program Site Directors and Coordinators to share resources and successes, address challenges, and review important ideas and information for DHS-OST providers.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers,

Dates: Nov. 6th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Improved Life Skills, Increased Engagement in Learning, Aspires to Academic Excellence

NAA Core Competencies: 9, 10

Serving Healthy Food in OST: Healthy Foods at Snack, Fundraisers, and Celebrations

Presenter/Host: HPC

Do you want to offer healthy foods at snacks, fundraisers, and celebrations? This session will offer you new ideas and the confidence to provide easy and low-cost ideas for beverages, snacks, fundraisers and celebrations.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers

Dates: Nov. 17th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Improved Life Skills

NAA Core Competencies: 8, 9

★ Site Director Quarterly Meeting

Presenter/Host: PHMC

All Site Directors are required to attend this meeting. This meeting will provide Site Directors with the opportunity to share successes and challenges with DHS and PHMC staff members, as well as receive information about the DHS-OST system in one session.

Target audience: Site Directors

Dates: Dec. 5th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: N/A

NAA Core Competencies: 9, 10

Standard Chess Program Training - October and November Series: Building a Club at Your Site

Presenter/Host: ASAP

In this training Chess Club leaders will learn how to structure their club, how to introduce the game of chess to their students, and how to help their students improve. Attendees for the October series must attend both October offerings (2nd

and 9th). Attendees for the November Series must attend both November offerings (6th and 13th).

Target audience: Group Leaders assigned to lead the chess activity

Dates: October Series - Oct. 2nd and Oct. 9th; November Series - Nov. 6th and Nov. 13th

Register: Email: dharris@phillyasap.org

PQAS: No

DHS Outcomes: Engagement in Learning, Engagement in School, Improved Life Skills, Improved Relationships, Aspires to Academic Excellence

NAA Core Competencies: 1, 2, 4, 5

Standards & Certifications for OST Staff

Presenter/Host: OSTRC

As out-of-school time gains traction as a field, more attention is being paid to growing and supporting youth work professionals. The OSTRC will share current resources used to frame and improve youth work, such as the National Afterschool and Philadelphia OST Staff Competencies, and discuss career pathways, goals, certifications, and opportunities. <http://impact.sp2.upenn.edu/ostrc/prodev/OSTRCAcademy.html>

Target audience: Those who develop and deliver professional development (or interested in doing so) to the DHS-OST network and/or OST program staff.

Dates: Nov. 3rd

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: N/A

NAA Core Competencies: 9, 10

★ Structured Activities 100: An Introduction

Presenter/Host: PHMC

Required for Site Directors who have not attended a Structured Activities workshop. This workshop will provide an overview of the three methodologies highlighted in the scope of work: project-based learning, experiential learning and service learning. Participants will discuss the similarities and differences between these methodologies. The facilitator will also provide an overview of the planning processes, as well as Scope of Work requirements related to documenting structured activities. This workshop is designed for those providers who are interested in learning how to apply these methodologies to create an enriching and engaging program for all youth.

Target audience: Those who plan projects and support project implementation

Dates: Oct. 1st

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Increased Engagement In Learning, Aspires to Academic Excellence

NAA Core Competencies: 2, 9

★ Structured Activities 101 - Planning Projects

Presenter/Host: PHMC

Required for all Site Directors who have not attended a project planning workshop. This workshop will provide an overview of general and specific planning processes for effective projects, as well as strategies for project implementation. Participants will review the components of projects and develop techniques to effectively design them for their program(s). Providers will also have time to work on sketching a project plan or strategy for planning. This workshop is designed for those providers who are interested in learning how to apply these methodologies to create an enriching and engaging program for all youth.

Target audience: Those who plan structured activities projects and have attended Structured Activities 100: An Introduction

Dates: Oct. 13th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Increased Engagement In Learning, Improved Relationships, Improved Life Skills

NAA Core Competencies: 2, 9

★ Structured Activities 201: Managing Projects

Presenter/Host: PHMC @ Congreso (243 W. Somerset St.)

Required for all Site Directors. This workshop will discuss the DHS-OST System's requirements for Structured Activities projects as outlined in the Scope of Work. Additionally, participants will explore ways to connect projects with site and agency outcomes, including the DHS-OST Youth Outcomes, 21st Century Skills and academic standards. This workshop is designed for Site Directors and agency-level managers who are interested in learning how to tailor projects to their program's desired outcomes, and to manage the project process effectively.

Target audience: Site Directors, those who manage projects and attended Structured Activities 100 and 101.

Dates: Nov. 4th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Increased Engagement in Learning

NAA Core Competencies: 2, 9

Technology and OST Professional Development

Presenter/Host: OSTRC

Are webinars as effective as person-to-person workshops? Is there an optimal length or frequency for electronic newsletters? Are participants as likely to complete online as paper surveys? This workshop will review the infusion of technology into OST professional development and explore its benefits, drawbacks, and optimal utilization. <http://impact.sp2.upenn.edu/ostrc/prodev/OSTRAcAdemy.html>

Target audience: Those who develop and deliver professional development (or interested in doing so) to the DHS-OST network and/or OST program staff.

Dates: Nov. 17th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: N/A

NAA Core Competencies: 9, 10

The Role of Independent Reading for High Achievement: Building a Community of Readers

Presenter/Host: POSTLI

Research indicates that reading practice is a keystone of success in school and in life. Best practices include teaching youth to choose books that they can read and understand, reading in depth about a topic, making a critical response: reading as higher-order thinking. Participants learn the how to become an advocate for establishing the reading habit by providing a dedicated period for personal reading in their Out-of-School Time programs, to provide individual coaching in the busiest after school programs, and to help youth develop the reading stamina needed for high school and college. Session includes current research on independent reading, building a community of readers, record keeping, finding high interest materials, and using electronic sources.

Target audience: Group Leaders, Teachers, Site Directors, Curriculum Developers, Parent Leaders serving students in grades K-12.

Dates: Dec. 11th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Aspires to Educational Excellence, Engagement in Learning, Improved Engagement in School, Prepared for Higher Education and Employment

NAA Core Competencies: 2, 5

Using Cognitive Behavior Skills to Improve Outcomes Part 1

Presenter/Host: Beatrice Fulton/ECS

This workshop will assist providers to develop brief interventions when working with youth to identify thoughts, feelings and behaviors, with a strong emphasis on developing thoughts that support education and economic success.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Oct. 24th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Improved Life Skills, Improved Relationships

NAA Core Competencies: 4, 5, 8

Using Cognitive Behavior Skills to Improve Outcomes Part 2

Presenter/Host: Beatrice Fulton/ECS

This workshop will assist providers to develop brief interventions when working with youth to identify thoughts, feelings and behaviors, with a strong emphasis on developing thoughts that support education and economic success.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Nov. 7th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Improved Life Skills, Improved Relationships

NAA Core Competencies: 4, 5, 8

Using Cognitive Behavior Skills to Improve Outcomes Part 3

Presenter/Host: Beatrice Fulton/ECS

This workshop will assist providers to develop brief interventions when working with youth to identify thoughts, feelings and behaviors, with a strong emphasis on developing thoughts that support education and economic success.

Target audience: Site Directors, Group Supervisors, Program Coordinators/Managers, Direct Service Staff

Dates: Dec. 12th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: No

DHS Outcomes: Improved Life Skills, Improved Relationships

NAA Core Competencies: 4, 5, 8

★ Using the 21st Century Skill Rubric

Presenter/Host: PHMC

Required for Site Directors and those who will enter rubric data into PCAPS. This session will provide attendees with an introduction to the process of conducting and entering 21st Century Skills Rubric data into PCAPS. Participants in this session should have an active PCAPS account and prior general experience with PCAPS. **The October 29th online session will be a live webinar through AnyMeeting.com.** Participants can log in from any computer that has high speed internet and audio. An e-mail will be sent to all enrolled participants the day before the webinar with the log-in link and instructions.

Target audience: Site Directors and Data Entry staff

Dates: Oct. 27th at PHMC, Oct. 29th Online

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: N/A

NAA Core Competencies: 3, 9, 10

Vocabulary Development and Word Learning: Game Formats to Build Literacy

Presenter/Host: POSTLI

Learn how to use games and other highly engaging formats to build and practice sight words, project vocabulary, and comprehension skills. Participants will leave with a number of effective word learning games appropriate for youth in their program such as Concentration, Sight Word Bingo, Latin and

Greek Root Jeopardy, Word Sorts, Banagrams, and much more. Connections to on-line resources will be provided. Planning time will be included for making materials that match goals for different groups of youth.

Target audience: Group Leaders, Teachers, Site Directors, Curriculum Developers serving students in grades K-8

Dates: Oct. 23rd

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Aspires to Educational Excellence, Engagement in Learning, Improved Engagement in School

NAA Core Competencies: 2

Writing Strategies and Techniques for the 21st Century:

Process and Content

Presenter/Host: POSTLI

Writing sustains popular culture and connects people world-wide. Participants learn how youth can think about information rather than accept it at face value. Learn how to build and activate youth background knowledge for reasons they care about. Explore how critical literacy is a first step in taking action to right a wrong or change the world. Learn how to use a rubric to develop deeper thinking skills in everyday work with youth, connecting to 21st century learning. Participants will learn how people of all ages are influenced by how language can be used to develop the critical thinking skills of students by recognizing underlying messages.

- Experience how we can energize and improve youth thinking by taking a critical stance
- Make connections between the text and the world in a variety of sample texts
- Find ways to infuse writing into daily activities
- Recognize techniques used by writers and film makers to construct interpretations of an experience and achieve their purpose
- Understand how language is used to include and exclude others
- Learn how to model good writing practices by creating your own texts

Target audience: Group Leaders, Teachers, Site Directors, Curriculum Developers serving students in grades K-12

Dates: Nov. 12th

Register: <https://phillyostu.learnupon.com/dashboard>

PQAS: Yes

DHS Outcomes: Aspires to Educational Excellence, Engagement in Learning, Improved Engagement in School

NAA Core Competencies: 2, 5

References:

National Afterschool Association (NAA) Core Competencies

<http://naaweb.org/resources/core-compentencies>

1. Activities, Content, and Curriculum
2. Child and Adolescent Development and Empowerment
3. Caring Relationships and Behavior Guidance
4. Health, Wellness, Safety, and Nutrition
5. Cultural Competence and Inclusion
6. Engaging Families, Schools, and Communities
7. Professionalism and Professional Development
8. Research, Evaluation, and Quality Programming
9. Program Management and Administration
10. Professional Development and Leadership

DHS Outcomes for FY 2015

1. Engagement in Learning
2. Engagement in School
3. Aspires to Educational Excellence
4. Improved Life Skills
5. Improved Relationships
6. Prepared for Higher Education and Employment

Professional Development Contacts

Have questions about a specific workshop or event?
Contact the individuals below.

Public Health Management Corporation (PHMC)

Tyler Richendollar, Professional Development Coordinator

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(215) 825-8209

Free Library of Philadelphia

Philadelphia Out-of-School Time Literacy Initiative (POSTLI)

Bill Richards, Director

richardsb@freelibrary.org

(215) 686-5287

After School Activities Partnership (ASAP)

Ben Cooper, Director of Chess Programs

bcooper@phillyasap.org

(215) 545-2727

Health Promotion Council (HPC)

Robin Rifkin, Program Manager

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(215) 731-6187

Out-of-School Time Resource Center (OSTRC)

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